



**ARCHBISHOP
ANTHONY MEAGHER**
Catholic Continuing Education Centre

Winter & Spring 2021



COURSE GUIDE

Empowering You to Succeed



**DURHAM CATHOLIC
DISTRICT SCHOOL BOARD**
Learning and Living in Faith

Prior Learning Assessment & Recognition (PLAR) for Mature Students

Assessments for
High School Credits



What is PLAR?

Prior Learning Assessment and Recognition (PLAR) is the formal evaluation and credit granting process whereby mature students may obtain credits for prior learning. Prior learning includes the knowledge and skills that adults have gained, in both formal and informal ways, outside of secondary school.

“I was unsure about coming back to school. Thankfully, PLAR allowed me to gain credits through life and work experiences. I attended day school and picked up the remaining credits I needed to graduate. Staff have been helpful throughout my journey. It is truly never too late!” —Chris

The PLAR process for mature students involves:

1. Individual Assessment/Equivalency (Grade 9/10 credits)
2. Equivalency (Grade 11/12 credits)

Who can apply for a PLAR Assessment?

A mature student who is:

1. At least 18 years old on or before December 31 of the school year
2. Enrolled in an adult credit program for the purpose of obtaining an Ontario Secondary School Diploma
3. Out of school for a period of at least one year before returning as an adult

What supports are available for PLAR?

1. Students who are registered in Adult Day School at the Ajax Campus or Oshawa Campus can request to meet with a Guidance Counsellor to have a credit assessment.
2. Students who need help to prepare for the Grade 9/10 PLAR assessments can receive support from the Adult Upgrading (Literacy and Basic Skills) Program or register for day school PLAR classes to gain the knowledge and skills needed to earn Equivalency credits.

Is there a cost?

There is no cost for the PLAR Assessment or for the supporting PLAR sessions once a student is registered in day school classes or correspondence courses.

Fast Track

High School Credits

The FAST TRACK program is designed for adult learners 18 years of age or older and out of school who are interested in strengthening their academic skills and completing their high school diploma. FAST TRACK provides a supportive learning environment and intake process, with welcoming staff who can provide help with pathways planning and support the mature PLAR process.

Students will receive supports to:

- Complete 1 credit (GLE30/GLE40 or GLS40)
- Build skills required to successfully complete Mature PLAR assessments
- Be assessed for life & work experiences for Gr. 11 & 12 credits
- Plan for College, Apprenticeship, Work or University
- Complete extra credits using Independent Study course materials

Fast Track Program is continuous intake

Contact: Oshawa Campus
T: 905-438-0570 E: credit.reg@dcdsb.ca
or Ajax Campus T: 905-683-7713
E: cont.ed@dcdsb.ca to book an appointment for a PLAR Assessment or to discuss how you can get started.

Students who register in day school programs will need:

- High School transcript or status sheet
- One piece of photo I.D. and Citizenship status

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Adult Day School Semesters

Semester 3

January 25 – April 6

Semester 4

April 7 – June 8

Semester 5

June 9 – June 28



Continuing Education may
revise or modify programming
due to Covid 19 measures.



**DURHAM CATHOLIC
DISTRICT SCHOOL BOARD**
Learning and Living in Faith

High School Credit – Work at Home or School



Ajax Campus

All classes are Monday to Friday with one in-school class day and two additional days, Thursday and Friday, to book time for extra teacher support. Students have the option to book additional time to meet with their teacher on campus if needed.

Semester 3 (January 25 to April 6, 2021)

Monday (9:00 am – 12:00 pm)

English 11 College	ENG3C1
Foundations for College Math 11	MBF3C1
Physics 12 College	SPH4C1
Green Industries 12 Workplace	THJ4E1
Raising Healthy Children Program *Call to Register	HPW3C1
Fast Track Program	GLE3O1

Tuesday (9:00 am - 12:00 pm)

English 12 College	ENG4C1
Foundations for College Math 12	MAP4C1
Math for College Tech 12	MCT4C1
Environmental Science 11 Workplace	SVN3E1
Science 12 Workplace	SNC4E1
Chemistry 12 College	SCH4C1
Fast Track Program	GLS4O1

Wednesday (9:00 am – 12:00 pm)

Ontario Literacy Course	OLC4O1
Everyday Math 11/12 Workplace	MEL3E/4E1
Biology 11 College	SBI3C1
Health Care 11 College	TPJ3C1
Information and Communication Technology (Computers)	BTA3O1
Fast Track Program	GLE4O1

Thursday (9:00 am – 12:00 pm)

Ontario Literacy – English for the Workplace Program	OLC3O1
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Day Courses for High School Credit

“I enrolled in Grade 12 English so I can apply for college. The staff are friendly and supportive toward their students. I highly recommend their programs. I’m truly satisfied!” —Julie

Semester 4 (April 7 to June 8, 2021)

Monday (9:00 am – 12:00 pm)

English 12 College	ENG4C1
Foundations for College Math 11	MBF3C1
Health for Life	PPZ3C1
Biology 11 College	SBI3C1
Environmental Science 11 Workplace	SVN3E1
Fast Track Program	GLE3O1

Tuesday (9:00 am – 12:00 pm)

English 11 College	ENG3C1
Foundations for College Math 12	MAP4C1
Tech Math 12 College	MCT4C1
Raising Healthy Children Program *Call to Register	HPW3C1
Fast Track Program	GLS4O1

Adult Dual Credit Program – Monday – Friday

Carpentry GLN4O & College Carpentry Course
Classes at Durham College Whitby Campus 1 day/week and 4 days/week with Continuing Education. See page 13 for details.

Wednesday (9:00 am – 12:00 pm)

Ontario Literacy Course	OLC4O1
Everyday Math 11/12 Workplace	MEL3E/4E1
Chemistry 12 College	SCH4C1
Fast Track Program	GLE4O1

Thursday (9:00 am – 12:00 pm)

Ontario Literacy – English for the Workplace Program	OLC3O1
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Semester 5 (June 9 to June 28, 2021)

Monday – Friday (8:30 am – 4:30 pm)

English 11 College	ENG3C1
English 12 College	ENG4C1
Ontario Literacy Course	OLC4O1
Everyday Math 11 Workplace	MEL3E1
Foundations for College Math 11	MBF3C1
Foundations for College Math 12	MAP4C1
Information and Communication Technology 11/12	BTA3O/BTX4E1
Biology 11 College	SBI3C1

ADULT DAY SCHOOL LOCATIONS

Ajax Campus

458 Fairall Street, Unit 7 (905.683.7713)

Oshawa Campus

850 King Street W., Unit 26 (905.438.0570)

Oshawa Campus

All classes are Monday to Friday with one in-school class day and two additional days, Thursday and Friday, to book time for extra teacher support. Students have the option to book additional time to meet with their teacher on campus if needed.

Semester 3 (January 25 to April 6, 2021)

Monday (9:00 am – 12:00 pm)

Foundations for College Math 11	MBF3C1
Foundations for College Math 12	MAP4C1
Physics 12 College	SPH4C1
Green Industries 12 Workplace	THJ4E1
Raising Healthy Children Program *Call to Register	HPW3C1
Fast Track Program	GLE3O1

Tuesday (9:00 am – 12:00 pm)

English 12 College	ENG4C1
English 12 Workplace	ENG4E1
Environmental Science 11 Workplace	SVN3E1
Chemistry 12 College	SCH4C1
Science 12 Workplace	SNC4E1
Fast Track Program	GLS4O1

Wednesday (9:00 am – 12:00 pm)

Ontario Literacy Course	OLC4O1
English 11 College	ENG3C1
English 11 Workplace	ENG3E1
Biology 11 College	SBI3C1
Health Care 11 College	TPJ3C1
Information and Communication Tech (Computers)	BTA3O1
Everyday Math 11/12 Workplace	MEL3E/4E1
Fast Track Program	GLE4O1

Semester 4 (April 7 to June 8, 2021)

Monday (9:00 am – 12:00 pm)

English 12 College	ENG4C1
English 12 Workplace	ENG4E1
Biology 11 College	SBI3C1
Environmental Science 11 Workplace	SVN3E1
Health for Life 11 College	PPZ3C1
Fast Track Program	GLE3O1

Tuesday (9:00 am – 12:00 pm)

Foundations for College Math 11	MBF3C1
Foundations for College Math 12	MAP4C1
Math for College Technology 12	MCT4C1
Raising Healthy Children Program *Call to Register	HPW3C1
Fast Track Program	GLS4O1

Adult Dual Credit Program – Monday – Friday

Carpentry GLN4O & College Carpentry Course
Classes at Durham College Whitby Campus 1 day/week and 4 days/week with Continuing Education. See page 13 for details.

Wednesday (9:00 am – 12:00 pm)

Ontario Literacy Course	OLC4O1
English 12 College	ENG4C1
English 12 Workplace	ENG4E1
Chemistry 12 College	SCH4C1
Everyday Math 11/12 Workplace	MEL3E/4E1
Fast Track Program	GLE4O1

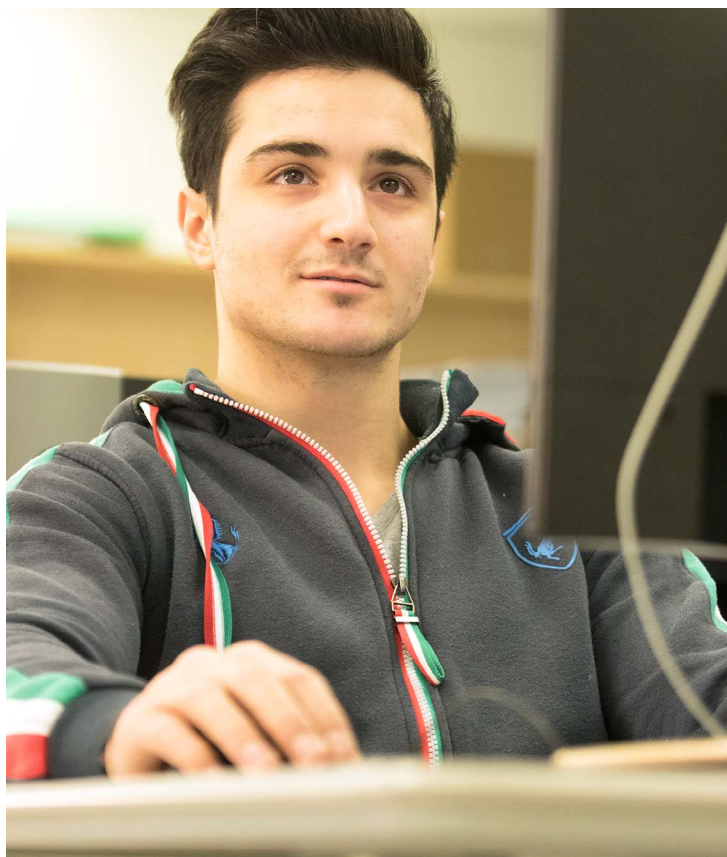
Semester 5 (June 9 to June 28, 2021)

Monday – Friday (8:30 am – 4:30 pm)

English 11 College	ENG3C1
English 12 College	ENG4C1
Ontario Literacy Course	OLC4O1
Everyday Math 11 Workplace	MEL3E1
Foundations for College Math 11	MBF3C1
Foundations for College Math 12	MAP4C1
Information and Communication Technology 11/12	BTA3O/BTX4E1
Biology 11 College	SBI3C1

Registration Information

- Adult Education courses and programs for high school credit are open to students 18 years of age or older who are not registered in a secondary school.
- Current transcript, photo identification and citizenship status are required to register. Registration by email: cont.ed@dcdsb.ca (Ajax Campus) credit.reg@dcdsb.ca (Oshawa Campus)
- Please visit our website www.con-ed.ca or call us for up-to-date information on course offerings, or to book an appointment with a Guidance Counsellor.



Ajax Campus:

Are you a Canadian Language Benchmark (CLB) Level 6 or higher student? The English for the Workplace Program helps improve newcomer adults' English skills to prepare for their high school diploma (Ontario Secondary School Diploma), workplace, and/or post-secondary education. Students will build their English skills through a number of topics including business writing and communication, customer service, job search, resume writing, interview skills, managing information, and more.

Eligibility

- Must be 18 years of age or older;
- Completed an English language assessment at CLB Level 6 or higher in Listening, Speaking, Reading and Writing or;
- Completed a LINC or ESL course at CLB Level 6 or higher in Listening, Speaking, Reading and Writing

Program Details (Monday – Friday):

Students work remotely with teacher support and can attend campus 1-3 days/week from 9:00 am–12:00 pm with the option of booking additional time with their teacher.

Students begin the program in OLC30 – Ontario Literacy Course. After completion of the course, the teacher will provide each student with a recommendation for their next course, which may include continuation in OLC30, OLC40, or other day school credit courses.

Semester 3 (January 25 to April 6, 2021)

Wednesday: Ontario Literacy Course 12	OLC401
Thursday: Ontario Literacy Course 11	OLC301

Semester 4 (April 7 to June 8, 2021)

Wednesday: Ontario Literacy Course 12	OLC401
Thursday: Ontario Literacy Course 11	OLC301

Semester 5 (June 9 to June 28, 2021)

8:30 am – 4:30 pm	
Ontario Literacy Course 12	OLC401
Information and Communication Tech (Computers)	BTA301

Registration

Register by email cont.ed@dcdsb.ca.

Correspondence Courses

There are many course options available through correspondence, including every compulsory course required for OSSD. Start your course planning by calling a correspondence coordinator during correspondence office hours to select your courses.

- Educational Counselling Available
- Maturity Credit Assessment
- High School Credits Toward Diploma
- Prior Learning Assessment & Recognition (PLAR)

BOOK DEPOSIT: \$100* (Cash, Visa, Mastercard or Interac)

*Refundable book deposit may be required depending on course selected.

REGISTRATION: Students interested in registering for correspondence courses MUST show photo ID, proof of Canadian Citizenship or Permanent Resident Card (PR Card) and an updated school transcript or status sheet. Full time high school students are NOT eligible for correspondence courses unless they provide a letter of permission from their home school Principal.

Register Today!

OSHAWA Campus

850 King St., W., Unit 26
Phone: 905.438.0570 x57158
Email: credit.reg@dcdsb.ca
Fax: 905.438.0571
Tues & Thurs 11:00 am–4:00 pm

AJAX Campus

458 Fairall St., Unit 7
Phone: 905.683.7713 x57104
Email: cont.ed@dcdsb.ca
Fax: 905.683.9436
Tues & Thurs
3:00 pm–8:00 pm

Raising Healthy Children Program

High School Credit

Monday – Friday

Semester 3: January 25 to April 6, 2021

Semester 4: April 7 to June 8, 2021

Learn from home with your pre-school aged child and have the opportunity to participate in virtual programming in partnership with the YMCA. Students can book time to attend campus for 1:1 support with their teacher.

- Earn a high school credit in HPW3C (Working with Infants and Young Children), HPC3O (Raising Healthy Children) or another parenting credit
- Receive support for pathways planning and Prior Learning Assessment and Recognition (if eligible)
- Learn about supports and resources in the community

Cost: Free

“The program allows you and your child to meet and interact with other parents and their children while gaining in depth knowledge about children’s development. I enjoyed the many resourceful workshops that were offered, and the teacher is simply amazing!” —Keturah



Young Parent School Program

High School Credit

“The Young Parent School Program offers a wide range of amazing supports, and the teacher and staff at the Rose of Durham provide kindness and respect to everyone. I am on track to graduate this year because of the Young Parent School Program.” —Autumn

What is the Young Parent School Program?

The Young Parent School Program allows mothers and fathers who are 16-26 years of age to obtain credits for the Ontario Secondary School Diploma (OSSD) while in a supported learning environment with a caring teacher and Rose of Durham counsellors.

Who is Eligible for This Program?

If you are parenting or pregnant and:

- Between the ages of 16-26 years old and are registered with the Rose of Durham;
- Enrolled in Durham Catholic DSB alternative education or adult education school.

Program Details

Students who are 16&17 years of age are registered with Father Donald MacLellan CSS. Students who are 18-26 years of age are registered in Adult Education with Archbishop Anthony Meagher CCEC.

Questions, please contact:

Rose of Durham 905.432.3622 or
Archbishop Anthony Meagher CCEC
Oshawa Campus 905.438.0570
Ajax Campus 905.683.7713



The Program is:

- Located at the Rose of Durham
- 707 Simcoe St. S. Oshawa
- Mondays and Wednesdays (10:00 am-2:00 pm)
- Continuous intake

The Program provides:

- Hot lunch
- Access to all programs and services available at the Rose of Durham
- Flexible options to earn credits for OSSD
- Credit recovery
- PLAR assessments for mature students
- Access to a guidance counsellors to review your courses and help plan for next steps

Planning for Your Next Steps

Students can graduate with an OSSD from the Young Parent School Program at the Rose of Durham, or they may choose to register in Adult Education programs at Archbishop Anthony Meagher CCEC.



Classes will be offered in a remote learning format.

February 22 to June 2, 2021

Monday & Wednesday (6:00 to 9:30 pm)

Note: There will be no classes on Family Day (February 15), March Break (March 15 & 17), Easter Monday (April 5) or Victoria Day (May 24).

Grade 11

Information and Communication Technology – Open	BTA3O1
English – University	ENG3U1
World Religions – College/University	HRT3M1
Foundations for College Math	MBF3C1
Functions and Applications – College/University	MCF3M1
Functions – University	MCR3U1
Biology – College	SBI3C1

Grade 12

Business Leadership – College/University	BOH4M1
Canada: History, Identity and Culture, University	CHI4U1
English – College	ENG4C1
English – University	ENG4U1
Writer's Craft – University	EWC4U1
Families in Canada – University	HHS4U1
Families in Canada – College	HHS4C1
Religion – College/University	HRE4M1
Data Management – University	MDM4U1
Calculus and Vectors – University	MCV4U1
Advanced Functions – University	MHF4U1
Foundations for College Math – College	MAP4C1
Kinesiology – University	PSK4U1
Physics – College	SPH4C1
Chemistry – University	SCH4U1
Chemistry – College	SCH4C1
Biology – University	SBI4U1

Night School Cooperative Education

A two-credit cooperative education program will be offered at night school to allow students to earn credits through virtual placements in the community that are scheduled during evening hours. This is available to students who:

- Are currently enrolled in day school and are 16 years of age or older;
- Are returning students who wish to complete their OSSD;
- Require a 2 credit co-op to fulfill the requirements of a SHSM program.

Note: This program requires an application. Please see your guidance counsellor for more information.

Interdisciplinary Course for Athletes

This course is designed for elite student athletes who are participating in an athletic endeavour and wish to obtain an NCAA scholarship; they will earn an Interdisciplinary credit IDP3O1 or IDP4O1 preparing them for the Scholastic Aptitude Test (SAT) or American College Test (ACT).

Registration

Students currently attending high school **MUST** see their Guidance Counsellor to register. Students not currently attending high school are required to register in person with photo ID and Birth Certificate or proof of Canadian Citizenship/Permanent Residency and a copy of an up-to-date transcript/status sheet.

If you require more information, contact us at:
T: 905.438.0570 E: credit.reg@dcdsb.ca



Microsoft Office Specialist Training (MOS)



Free Tuition.

Location: Oshawa Campus
Monday and Wednesday
Evenings 5:30 pm–9:00 pm

Session 2: BTA3O1
February 22 – June 2

- Word/Excel/PowerPoint/Windows/Access/Outlook/Internet/Email
- Earn credits while working towards MOS certification
- Work at your own pace
- Choose the parts of MOS that you want to learn
- Opportunities to write the Microsoft exams for certification

eBooks: Word Core, Word Expert, Outlook, Excel Core, Excel Expert, Access, Powerpoint

eBOOKS: \$45 each

Hardcopy Books \$100 each

Exam Certification - Optional cost (Students can inform the school office at registration if they intend to write the certification exam)

Call 905.438.0570 to learn more or visit www.con-ed.ca.

To register, please call 905.438.0570 or email credit.reg@dcdsb.ca



Planning for Summer?

Below is a tentative summer school schedule for planning purposes only. Please check with your high school guidance office or www.con-ed.ca for up-to-date information on course availability, start dates and times.

2021 Summer School Credit Courses

Secondary School Credit All classes are Monday - Friday

(a) Credit Recovery Courses

Semester 1

July 5 – July 15 (8:30 am – 2:30 pm)

Semester 2

July 16 – July 28 (8:30 am – 2:30 pm)

(b) Accelerated Courses and eLearning Courses

July 5 – July 28 (8:30 am – 2:30 pm)

(c) Reach Ahead Credit for Grade 8 going into Grade 9

July 5 – July 28 (8:30 am – 2:30 pm)

(d) Summer School Cooperative Education

June 28, 29 and 30 (5:00 pm – 9:00 pm)

July 2 – August 6

8 hour work day (hours may vary)

Summer School Registration Opens March 2021

DCDSB students register for high school credit courses through their Guidance Counsellor. Non-DCDSB students register online at www.con-ed.ca or 905.438.0570

2021 Summer School Non-Credit Classes

Elementary School

(a) Literacy and Numeracy for Grades 6, 7 & 8 (Monday – Friday)

Session 1 – July 5 – July 9 (9:00 am – 2:00 pm)

Session 2 – July 12 – July 16 (9:00 am – 2:00 pm)

Session 3 – July 19 – July 23 (9:00 am – 2:00 pm)

This three-week summer program is designed for students who would benefit from additional practice and assistance to ease their transition into Grade 7, 8 & 9, including French Immersion.

(b) Clinic for the Arts and Media Program (Summer C-AMP) for Grades 6, 7 & 8 (Monday – Friday)

Summer C-AMP provides students with an opportunity to strengthen literacy skills and experience areas of the Arts offered through All Saints Catholic Secondary School's Regional Arts and Media Program.

(c) Free International Language Program (Monday – Friday)

July 5 – July 23 (9:30 am – 12:00 pm)

The International Languages Program is designed for elementary school age children from Kindergarten to Grade 8.

(d) Transitioning to Grade 9 – Head Start Program (Monday – Thursday)

August 23 – August 26 (8:30 am – 1:30 pm)

This program is available to all Grade 8 students going into Grade 9 at one of our Durham Catholic District School Board high schools. Students will review language and math skills. Health and well-being is also integrated into the curriculum.

Literacy and Basic Skills (LBS)

The Adult Upgrading Program is for Adults who would like to develop their communication, numeracy and digital skills to help transition to high school credit, workplace, apprenticeship, postsecondary or increased independence. There are flexible options for adult upgrading in-class, on-line, virtually or on-line, and through e-Channel.

Our FREE day classes in Oshawa and Ajax can HELP you IMPROVE or REFRESH your core essential SKILLS in:

- > Writing > Spelling > Reading
- > Math > Keyboarding
- > Word Processing

We Offer:

- Small friendly classes
- Continuous intake
- Work at your own pace stress free
- Part-time or full-time classes
- Free LBS Assessment / Individual programming
- Independence, pre-PLAR credit prep
- Academic upgrading for high school credit, credit prep
- PSW literacy, workforce & pre-apprenticeship prep
- Post-secondary prep



REGISTRATION

Register today for Adult Upgrading by calling Diana at:

Oshawa Campus

850 King Street West
Unit 26 (lower level)
905.438.0570 x57156

Ajax Campus

458 Fairall Street, Unit 7
905.683.7713 x40258

This Employment Ontario program is funded in part by the Government of Canada and the Government of Ontario through the Canada-Ontario Job Fund Agreement.



e-Channel

e-Channel is a web-based LBS delivery training model that provides a self-directed and supported program for individuals who are in need of distance learning. It provides better access for those who live in remote communities.

Funded by the Ministry of Labour, Training and Skills Development for students 19 years +



Ontario's employment and training network.



Are you currently employed, not able to attend classes and interested in earning your high school diploma?

Are you:

- Working part-time or full time?
- Busy with family commitments?
- Interested in earning a high school diploma?
- Looking to improve your marks for entry to college, apprenticeship or university?
- Considering an employment training program?
- Looking for guidance to help plan your future pathway?

If you want to further your education and training and need support for your next steps we can help!

Take the first step and contact us:

Oshawa Campus (905) 438-0570 or Ajax Campus (905) 683-7713 or email cont.ed@dcdsb.ca to book an appointment to discuss your goals and learn about how we can help customize a program for you.

To earn your high school diploma while continuing to work, we have flexible programs that will allow you complete high school credits in your own time, at your own pace.

What are the benefits of earning your high school diploma?

- Expand your opportunities for advancement at work
- Strengthen your communication and writing skills, computer skills, numeracy skills and the essential skills that employers value
- Realize your potential for self-development and personal growth
- Develop a focus for your plan to move forward
- Open pathways to employment, college, apprenticeship or university

Flexible programs include:

- Work-4-Credits (Cooperative Education)
- eLearning (online) or Correspondence courses (booklets) so you can work from home
- PLAR – Prior Learning Assessment and Recognition Program allows you to earn high school credits for work or life experiences
- Night school classes or evening employment training programs

Work-4-Credits (Cooperative Education)

“I worked for over 10 years in the social service sector, had a family, and was enjoying life. However, I did not complete my high school diploma. I am so glad that I connected with the Work-4-Credits teacher. My teacher was attentive, friendly and encouraging throughout the program. I was supported in completing my goal, and now I’ve graduated with my diploma!”

—Akuna

The Work-4-Credits (Cooperative Education) Program provides employed adults who are unable to attend day school the opportunity to earn high school credits toward their Ontario Secondary School Diploma (OSSD) while at work receiving pay.

- One credit can be earned for every 110 hours on the job
- Candidates must be over 18 years of age, not enrolled in a high school and currently employed
- Employees meet with the teacher of the Work-4-Credits program
- Credits are based on meeting job expectations and completing and submitting assignments to the cooperative education teacher

High School Credits



Students must complete an application and participate in an interview.

This program is continuous intake.

Call 905.438.0570 or email credit.reg@dcdsb.ca for more information.

Employment Training Programs for Credit

Custodial Services Training Program

Ajax Campus: 458 Fairall Street, Unit 7 (905) 683.7713 **Material Cost:** \$450

The Custodial Services Training Program is an 18-week program that is designed to prepare individuals with the skills necessary for entry-level custodial positions. Classroom time consists of learning safety practices and protocols, as well as the practical knowledge required for custodial services. Students can earn 5 high school credits and gain on-the-job experience.

Custodians are integral members of an organization. Their responsibilities provide staff with a safe, clean, and secure environment. Today's custodial profession requires a great deal of knowledge and skill. Custodians are extremely important to the running of an efficient organization and maintaining a healthy environment.



The Custodial Services Training Program has two parts:

Part 1—In school (9 weeks) 8:30 am–1:30 pm with a digital literacy component to enhance 21st century learning skills. Students can earn 2 credits (IDC4O and TCH4E) for this component

Part 2—Job Placement (9 weeks) Cooperative Education placement for 8 hours per day (IDC4O9 and TCH4E8) – times of work will vary depending on the placement.

Monday to Friday

In School Training:

Jan. 25–April 6

Job Placement (Cooperative Education):

April 7–June 8

Program Benefits

- 9 weeks of focused classroom learning for workplace preparation
- 9 weeks of on-the-job experience in the cooperative education placement
- Build your resume with certifications in WHMIS, Fall Protection, Power Tool Safety, Worker Safety Awareness, First Aid/CPR, Infection Prevention and Control
- Network with employers and community agencies
- Learn about safety protocols, cleaning procedures, equipment training, use of tools and become trained by knowledgeable professionals in the industry.

To register you must:

- Pass a literacy test
- Pass an interview

Successful applicants must show:

- Clean vulnerable sector criminal record check
- Updated immunizations

Child Care Assistant Training Program

Oshawa Campus:

850 King Street W, Unit 26 (905) 438.0570

Material Cost: \$395

The Child Care Assistant Training Program is an 18 week program that provides students with an opportunity to learn about theories and stages of child development, child care legislation, child care programming, earn 6 credits toward the OSSD, and gain on-the-job experience.

Monday to Friday (8:30 am–3:00 pm)

In School Training: Jan. 25–April 6

Job Placement (Cooperative Education): April 7–June 8

To register, you MUST:

- Pass a literacy test
- Pass an interview

Successful applicants MUST show:

- Clean vulnerable sector criminal record check
- Updated immunization, Hepatitis B, Flu Shot, T.B.
- Chicken pox vaccination, Polio, MMR, DPT

Program Benefits

- 9 weeks of focussed classroom learning for workplace preparation or college success
- 9 weeks of on-the-job experience
- Build your resume with certifications in CPR/First Aid, WHMIS, Safe Food Handling, Durham Region Day Nursery Infection Prevention and Control
- Network with Early Childhood Educators and Community Agencies
- Learn about child development, the Child Care and Early Years Act, and what is necessary to set up a licensed childcare centre in Ontario

The Child Care Assistant Training Program has two parts:

Part 1—In school (9 weeks) 8:30 am – 3:00 pm with a digital literacy component to enhance 21st century learning skills.

Part 2—Job Placement (9 weeks)

6 Credits: TOJ4C (1 Credit Child Development and Gerontology), TOC4C (3 credits of Child Development), and TOC4C9 (2 credits of Cooperative Education)

The Adult Dual Credit Program was amazing and it let me experience the college atmosphere. Taking this program led me to apply for college, and I've been accepted and so excited to go! —Taylor

What is the Adult Dual Credit Program?

The Adult Dual Credit Program assists adult learners in the completion of their Ontario Secondary School Diploma and leads to successful transition to a college or apprenticeship program. Students who are accepted to the program attend Durham College twice a week and the Archbishop Anthony Meagher CCEC campus three days a week throughout the semester. During that time, they will work to complete their high school graduation requirements and take a college course taught by a Durham College faculty member, supported by a secondary teacher. If successful in the dual credit course, two credits are recorded: one on the high school transcript and the second on the college transcript.

Note: This program requires an interview. Call the Oshawa Campus 905.438.0570 or Ajax Campus 905.683.7713 for more information.

Who is eligible for the Adult Dual Credit Program?

- Students who are in adult education
- Interested in a college or apprenticeship program
- Students at both the Oshawa and Ajax Campuses

Semester 4 (April 7 to June 8, 2021)

Monday to Friday

Continuing Education (4 days/week) &

Durham College, Whitby Campus (1 day/week)

Students in the program can earn:

- Navigating the Workplace (GLN4O)
- College credit - Carpentry
- Flexible options to earn additional credits toward the OSSD



Oshawa Campus
850 King St. W, Unit 26
905.438.0570

Ajax Campus
458 Fairall St., Unit 7
905.683.7713

“The teacher makes learning fun, interactive and fulfilling. I got a job offer right out of this program.” —Vivienne

“A few months ago, I thought having my Ontario Secondary School Diploma was a dream. This month, I am graduating with my PSW certificate and will be earning my OSSD as well. Thanks to the wonderful staff for their dedication and commitment.” —Raquel

Accredited Program

- Earn CPR/First Aid, Alzheimer, Feeding and WHMIS Certificates
- 6.5 High School Credits
- PSW Accredited Certification
- Marketable Skills & Work Experience
- Learn in-class and online

Registration

Orientation is mandatory. You MUST attend one of the following orientation sessions and write the literacy test. No appointment is necessary and you are asked to show up on-time. Please bring photo ID - Health Card or Driver's License & Birth Certificate, Permanent Resident Card or Canadian Citizenship Card. Successful candidates will need to complete an interview.



Orientations

Campus	Date	Time
Ajax Day Program (Wed)	April 7, May 5, June 2 (2021)	12:30–3:30 pm
Oshawa Day Program (Wed)	April 7, May 5, June 2 (2021)	12:30–3:30 pm
Ajax Evening Program (Thurs)	April 22, May 20, June 17 (2021)	6:00–9:00 pm
Oshawa Evening Program (Wed)	April 14, May 12, June 16 (2021)	6:00–9:00 pm

Check www.con-ed.ca for any changes to orientation.

Classes: 2021-2022 Program

Ajax Classes:

Day Schedule

(a) September 2021 to March 2022
Monday–Friday (8:30 am–1:50 pm)

(b) January 2022 to June 2022
Monday–Friday (8:30 am–1:50 pm)

Evening Schedule

(c) September 2021 to June 2022
Tuesday and Thursday
(6:00 pm–10:00 pm)
plus 4 Saturdays (8:30 am–5:00 pm)

Oshawa Classes:

Day Schedule

(a) September 2021 to March 2022
Monday–Friday (8:30 am–1:50 pm)

(b) January 2022 to June 2022
Monday–Friday (8:30 am–1:50 pm)

Evening Schedule

(c) September 2021 to June 2022
Mon and Wed (6:00 pm–10:00 pm)
plus 6 Saturdays (8:30 am to 5:00 pm)



TUITION: FREE

Material Fee: \$1100 covers textbook, workbooks, First Aid/CPR, name badge, certificates in Safe Food Handling, Feeding, Alzheimer's and GPA. **Material fee due 2 weeks prior to the course start date.** Fees are subject to change.

Deposit: \$50 – Cash, Visa, Mastercard, Certified Cheque, Money Order or Interac at time of registration (non-refundable) as part of the material fee.

Admission Requirements:

19 years of age or older, medical clearance from your doctor, two step TB test, flu shot, clear Criminal Record Vulnerability Check, pass the literacy test, successful personal interview, proof of Canadian citizenship/permanent residency.

Stay Connected! FOLLOW US  @DurhamPSWCon-ed



Alternative Education

Father Donald MacLellan Catholic Secondary School Programs

The Durham Catholic District School Board is proud to provide a continuum of programs and services to students in the Durham Region. Course and support services are available through Father Donald MacLellan Catholic Secondary School and have been designed to meet the needs of those students who, for whatever reason, experience challenges achieving success in a traditional school setting. Through the provision of alternate settings, smaller class sizes, opportunities for independent study, dual credits, as well as options for both part and full time programs, the staff at Father Donald MacLellan Catholic Secondary School are able to tailor programs to meet individual learning needs. When combined with academic and non-academic support, these programs have helped many students in Durham to achieve success and graduate. For more information, feel free to contact one of our friendly staff members to discuss your options.

RECONNECT PROGRAM

**Ajax Campus—458 Fairall Street
Unit 7 Ajax, 905.666.1146**

This program is for students 16 to 17 years of age who may be credit deficient and/or have or had attendance issues and/or may be experiencing difficulty completing their OSSD requirements in a traditional secondary school setting.

Program Description

- Small, supportive class setting
- Full and part-time programming includes teacher-led classes, credit recovery, independent learning and Supervised Alternative Learning (SAL)
- Restorative practice philosophy
- Support from Child and Youth Counsellor and Social Worker to network with community agencies
- Guidance support for post-secondary pathway

CENTRE FOR SUCCESS

The Centre for Success is located at the Abilities Centre in Whitby

Our Centre for Success program provides students the opportunity to complete their secondary school graduation requirements in a supportive adult learning environment. Located at the Abilities Centre, the program offers students the opportunity to complete courses needed for graduation while enrolled in a Dual Credit program. A Dual Credit course allows students to earn a college credit and a high school credit. Examples of courses that have been offered as a dual credit include:

- Plumbing, HVAC, Welding
- Introduction to Psychology
- Personal and Career Success

Students are referred to the Centre for Success by their current home school. Students must be 17 years of age or older and are at risk of not graduating with his/her peers. Students must demonstrate self-regulation and academic skills to study at a college level and should be considering post-secondary options for college and/or apprenticeship.

English as a Second Language (ESL) Language Instruction for Newcomers to Canada (LINC)

Visit our website www.con-ed.ca for a list of courses, times and locations.

Day Schedule:

January 4, 2021 – June 11, 2021

Monday–Friday

8:45 am–11:30 am

CLB 1-6 HYBRID & ONLINE courses

Monday–Friday

12:00 pm–2:45 pm

CLB 1-6 HYBRID & ONLINE courses

Night Schedule:

Jan 12, 2021 – March 11, 2021

Tuesday & Thursday Nights

6:30–9:00pm

CLB 3-7 ONLINE courses

Citizenship Preparation ONLINE course

Locations:

Whitby Language Center

Giffard Centre, 1003 Giffard Street, Whitby 905.666.1255

Ajax Language Centers

458 Fairall Street, Unit 5 & 7, Ajax 289.481.1336



Scan the QR Code to Register:



Continuous enrollment throughout the year!
Listening • Speaking
Reading • Writing
For Language Assessment Appointments
Call 1.855.330.8655

All classes require sufficient enrollment to run. English language assessment is required for all ESL & LINC classes. Continuing Education reserves the right to revise or modify programming due to Covid-19 measures.

Funded by:



Ministry of Children, Community and Social Services, Citizenship and Immigration Division

Funded by:



Immigration, Refugees and Citizenship Canada

Financé par :

Immigration, Réfugiés et Citoyenneté Canada



Registration Information

Archbishop Anthony Meagher

Catholic Continuing Education Centre

458 Fairall Street, Unit 7 Ajax L1S 1R6 (905.683.7713)

850 King Street West, Unit 26 Oshawa L1J 8N5 (905.438.0570)

www.con-ed.ca

Register Today!

Online Visit www.con-ed.ca to register

By Phone

Call our registration centre during office hours:
(Monday to Friday 8:15 am–3:45 pm)

Ajax **905.683.7713** | Oshawa **905.438.0570**

By Fax

Print the registration form and fax it to our Ajax or Oshawa Campus
Ajax **905.683.9436** | Oshawa **905.438.0571**

By Email

Visit www.con-ed.ca and submit your application
to Ajax cont.ed@dcdsb.ca or Oshawa credit.reg@dcdsb.ca

Material Fees

Fees, where applicable, are payable upon registration. Fees are subject to change without notice. Please check with the Continuing Education office. Only receipt of payment before class fills guarantees you placement. Payment must be received by the office at least one week prior to the commencement of general interest courses. PSW payment must be received two weeks prior to the commencement of the courses.

Refund & Cancellation

Continuing Education reserves the right to revise or modify programming due to Covid 19 measures. If a class is closed or cancelled because minimum enrollment is not met, a full refund will be given. Activity Fees are non-refundable once the course or program has started. We will be happy to issue a full refund if requested one week before the class begins.

Application Deadline

Registration deadline for programs is one week prior to course start date.

Method of Payment

Cash, Visa, MasterCard, Interac, Money Order or Certified Cheque. No personal cheques.
Certified Cheques / Money Orders Payable to: Durham Catholic District School Board.

Stay Connected!

FOLLOW US   **@ConEdDCDSB**

LIKE US  **@ArchMeagher**

SCHOOL LOCATIONS

For Adult Continuing Education Programs



Ajax Campus

458 Fairall Street, Unit 7
Ajax, ON L1S 1R6
Tel: 905.683.7713
Fax: 905.683.9436
Email: cont.ed@dcdsb.ca

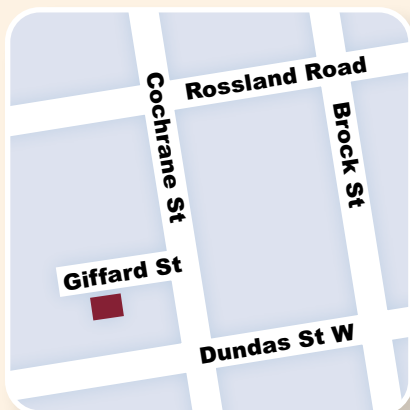
Ajax Welcome Centre

458 Fairall Street, Unit 5
Ajax, ON L1S 1R6
Email: LearnEnglish@dcdsb.ca



Oshawa Campus

850 King Street West, Unit 26
Oshawa, ON L1J 8N5
Tel: 905.438.0570
Fax: 905.438.0571
Email: credit.reg@dcdsb.ca



Whitby Giffard Centre

LINC & ESL Classes
1003 Giffard Street
Whitby, ON L1N 2S3
Tel: 905.666.1255
Email: LearnEnglish@dcdsb.ca

Elementary and Secondary Continuing Education Program Locations

Ajax/Pickering

Elementary

- St. Andre Bessette CS,
60 Seggar Ave., Ajax
- St. Teresa of Calcutta CS,
15 Fishlock St., Ajax
- St. Francis de Sales CS,
1166 Finch Ave. E., Pickering
- St. Jude CS, 68 Coles Ave., Ajax

Secondary

- Arch. Denis O'Connor CHS,
80 Mandrake St., Ajax
- Father Donald MacLellan CSS -
Reconnect 458 Fairall St. Unit 7, Ajax
- Notre Dame CSS,
1375 Harwood Ave., Ajax
- St. Mary CSS, 1918 Whites Rd.,
Pickering

Oshawa/Port Perry

Elementary

- Good Shepherd CS,
1650 Reach St., Port Perry
- St. Christopher CS,
431 Annapolis Ave., Oshawa
- St. Hedwig CS, 421 Olive Ave., Oshawa

Secondary

- Msgr. John Pereyma CSS,
316 Conant St., Oshawa
- Msgr. Paul Dwyer CHS,
700 Stevenson Rd. N., Oshawa

Whitby

Elementary

- St. John the Evangelist CS,
1103 Giffard Street, Whitby

Secondary

- All Saints CSS,
3001 Country Lane, Whitby
- Fr. Leo J. Austin CSS,
1020 Dryden Blvd., Whitby

* Public Transit is available to all of the locations

**Our adult education school
community welcomes
students of all faiths.**

Small Classes, Caring Teachers and Support for Post-Secondary Planning

Adults can Fast Track to Earn High School Credits. Many Flexible Options Available!

- ✓ Day School and/or Night School
- ✓ PLAR (Prior Learning Assessment and Recognition)
- ✓ Correspondence
- ✓ E-Learning Courses
- ✓ Guidance Support
- ✓ Preparation for College, Apprenticeship, University workplace
- ✓ Programs with Certifications for Readiness

Continuous Intake Programs and Full-Time or Part-Time Options

- ✓ Adult Upgrading (LBS)
- ✓ English as a Second Language (ESL) and Language Instruction for Newcomers to Canada (LINC)
- ✓ Elementary and Secondary Programs
- ✓ General Interest Classes
- ✓ International Language Classes
- ✓ Computer Classes

 @ArchMeagher   @ConEdDCDSB



2020-2021 Semesters Just a reminder...

Semester 3 Jan 25–April 6
Semester 4 April 7–June 8
Semester 5 June 9–June 28



**DURHAM CATHOLIC
DISTRICT SCHOOL BOARD**
Learning and Living in Faith

Archbishop Anthony Meagher Catholic Continuing Education Centre

Ajax Campus | 458 Fairall St., Unit 7, Ajax, ON L1S 1R6 | Tel 905.683.7713 | Fax 905.683.9436

Oshawa Campus | 850 King St. W, Unit 26, Oshawa, ON L1J 8N5 | Tel 905.438.0570 | Fax 905.438.0571

www.con-ed.ca