



850 King Street W., Unit 26, Oshawa ON L1J 8N5
Tel: (905) 438-0570 Fax: (905) 438-0571

DAY SCHOOL REGISTRATION FORM

In order to register you must be 18 years or older and not registered in a regular high school.

Please provide the following:

Official Transcript from previous School

Proof of Address (Driver's License/ Phone Bill)

Proof of CLB 6 (if you are an adult ESL Learner)

Birth Certificate or Current Passport (Photo ID)

Proof of Landed Immigrant Status if out of Country

\$20 Student Activity Fee (CASH ONLY) is payable at time of Registration

PLEASE PRINT CLEARLY and OEN (Ont. Education Number) MUST be PROVIDED or registration cannot take place.

Last Name: First Name: Middle:

D.O.B. Male / Female: OEN:

Address: Number Street Name Apt. # City Postal Code

Current Phone: email address:

Citizen Status: Canadian Citizen Permanent Canadian Resident Landed Immigrant Student Visa

Other:

If you are NOT a Canadian Citizen you must provide proof of Canadian Resident Status, Landed Immigrant Status or Student Visa Status

If not born in Canada, date of entry into Canada: Country of Birth:

Aboriginal Ancestry: First Nation Metis Inuit First Language Spoken: English French Other:

EMERGENCY INFORMATION: your Health Card # (For Emergency use only).

Emergency contact Name: Phone: Relationship:

PREVIOUS EDUCATION: Do you have your Ontario Secondary School Diploma?

What Year did you Graduate? Graduating School:

If you have not obtained your OSSD, what was the last High School Attended:

City: Year

Have you been a student here before? No Yes, Day School Yes, Correspondence Yes, LBS

Are you presently on a Limited or Full Expulsion from an Ontario High School No Yes

How did you hear about us?

Date

Signature

Non-Refundable Student Activity Fee \*\$20.00 (cash) paid on Received by: For Day School High School Credit Courses only!

NOTE: \$100.00 Refundable Textbook Deposit, per course, where a textbook is required, is due on the 1st day of class to your teacher. Cheques Payable to: Durham Catholic District School Board

If you are interested in one of our Certificate Programs, please check off below:

Teacher's approval

- Adult Dual Credit with Durham College (Interview only) \_\_\_\_\_
- Child Care Assistant Training Program \$395.00 \_\_\_\_\_
- Customer Service Training – \$195.00 \_\_\_\_\_
- Hospitality and Tourism Training (Ajax) \$195.00 \_\_\_\_\_
- Raising Healthy Children (Interview Only) \_\_\_\_\_
- Work 4 Credits (Cooperative Education with current Job) \_\_\_\_\_

Is your schooling subsidized by Ontario Works or LEAP? Other: \_\_\_\_\_

Organization: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Once you have been interviewed by the course teacher, you must pay a minimum of \$50.00 deposit to hold your seat in the class. If O.W. is covering your costs, you must submit proof of application from the office in order to confirm registration.

If admitted to this program, I understand that attendance and punctuality are mandatory for successful completion. Archbishop Anthony Meagher C.C.E.C. reserves the right to decline an application if a student is not able to meet the requirements. I acknowledge that I have read and understand the above conditions:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

1. *It is the student's responsibility to inform the office if they think they will be graduating during this school year. Graduation ceremony takes place at the end of the school year in June.*
2. *Students must complete 40 hours of community service in order to graduation with their OSSD*
3. *Students will have either passed the Grade 10 Literacy test given by the Ministry of Education or must complete the Ontario Literacy Course through regular day school.*
4. *If you require an letter of attendance, you must notify the office at least two days before the required time of pick up. Letters of attendance will be given once the course is complete.*

*Community Service Record booklets and list of services that are considered "Community Service" are available in the office  
A list of Graduation requirements and "Grad Registration" forms are available in the office – It is your Responsibility to sign up for Grad*

**Please Note: Students who DO NOT SHOW UP FOR THE FIRST DAY OF CLASS, and DO NOT PHONE in the reason for their absence MAY LOSE THEIR PLACE IN THE CLASS IF THERE IS A WAITING LIST for the course. COURSES WILL RUN SUBJECT TO SUFFICIENT REGISTRATIONS.**

**Material Fees:** \_\_\_\_\_ **For:** \_\_\_\_\_

**Deposit \$** \_\_\_\_\_ **Date:** \_\_\_\_\_ **By:** \_\_\_\_\_

**Cash/Debit/CC:** \_\_\_\_\_ **Date:** \_\_\_\_\_ **Rec'd by:** \_\_\_\_\_

**Cash/Debit/CC:** \_\_\_\_\_ **Date:** \_\_\_\_\_ **Rec'd by:** \_\_\_\_\_

**Cash/Debit/CC:** \_\_\_\_\_ **Date:** \_\_\_\_\_ **Rec'd by:** \_\_\_\_\_

PAID IN FULL: \_\_\_\_\_ Signature: \_\_\_\_\_