



# REGISTRATION INSTRUCTIONS

## For Students Attending a DCDSB or DDSB Secondary School

- Complete this form and return to your guidance department – FORMS missing OENs will not be processed.

## For Students attending all other Secondary Schools & Adults not attending a Secondary School.

- Complete this form and bring it IN PERSON, fax (905) 438-0571 or email to:

Archbishop Anthony Meagher CCEC  
850 King St West, Oshawa  
Monday to Friday 8:00 a.m. to 4:00 p.m.  
Email: [credit.reg@dcdsb.ca](mailto:credit.reg@dcdsb.ca)

- Attach a Status Sheet/Consolidated report or Transcript
- Bring: 1. Photo ID (i.e. Driver's License, Passport, Health Card) and  
2. Canadian Citizenship Requirement (i.e. Birth Certificate, Passport, Permanent Residency etc)

OR

All current Secondary School students must have their guidance counselor sign the form and have it faxed or emailed to us along with **A STATUS SHEET MUST BE SENT AS WELL OR YOU WILL NOT BE REGISTERED.**

## Cancelled Courses

Students will be advised by telephone or email if a class is cancelled. The Durham Catholic District School Board reserves the right to close a class. Courses with insufficient enrollment are subject to cancellation.