

## REGISTRATION FORM 2020-2021

In order to register you must be 18 years or older and not registered in a regular High School.

Please provide the following:

- Official Transcript or Status Sheet from previous High School;
- Birth Certificate or Canadian Passport;
- If not born in Canada, Canadian Citizenship card, Permanent Canadian Resident card, Refugee Status
- Proof of CLB 6 (if you are an adult ESL learner)
- Proof of Address (ie: Driver's license / Phone bill)
- Photo ID (Health card / Driver's license);

Please fill out all information and **email the form to [credit.reg@dcdsb.ca](mailto:credit.reg@dcdsb.ca)**. Please include your Ontario Education Number (OEN) if possible. This can be found on any High School report card or transcript.

How did you hear about us? \_\_\_\_\_

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle: \_\_\_\_\_

D.O.B. \_\_\_\_\_ Male / Female: \_\_\_\_\_ OEN: \_\_\_\_\_  
MM-DD-YYYY

Address: \_\_\_\_\_  
Number Street Name Apt. # City Postal Code

Current Phone: \_\_\_\_\_ Email address: \_\_\_\_\_

Country of Birth: \_\_\_\_\_ Province of Birth: \_\_\_\_\_

If not born in Canada, date of entry into Canada: \_\_\_\_\_  
Year / Month / Day

Citizenship Status:  Canadian Citizen  Permanent Canadian Resident  Landed Immigrant  Student Visa  
 Other: \_\_\_\_\_

If you are NOT a Canadian Citizen you must provide proof of Canadian Resident Status, Landed Immigrant Status or Student Visa Status.

Aboriginal Ancestry:  First Nation  Metis  Inuit First Language Spoken:  English  French  Other: \_\_\_\_\_

EMERGENCY INFORMATION: Health Card # \_\_\_\_\_ · \_\_\_\_\_ · \_\_\_\_\_ (For Emergency use only)

Emergency contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

PREVIOUS EDUCATION: Do you have your Ontario Secondary School Diploma? \_\_\_\_\_

If yes, what Year did you Graduate? \_\_\_\_\_ Graduating School: \_\_\_\_\_

If you have not obtained your OSSD, what was the last High School Attended: \_\_\_\_\_

City: \_\_\_\_\_ Year \_\_\_\_\_

Copy of Transcript Received # of credits showing \_\_\_\_\_

Are you presently on a Limited or Full Expulsion from an Ontario High School  No  Yes

Have you been a student here before?  No  Yes, Day School  Yes, Correspondence  Yes, LBS

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

If you are interested in one of our Training Programs, please check off below:

- Child Care Assistant Training Program \$395.00 Sem 1: Sept 9, 2020 or Sem 2: Jan 25, 2021
- Custodial Services Training Program \$450.00 Sem 1: Sept 9, 2020 or Sem 2: Jan 25, 2021
- Dual Credit with Durham College (Interview only)
- Raising Healthy Children (Interview Only – Oshawa)
- Work 4 Credits (Cooperative Education with Current Job)

Is your schooling subsidized by Ontario Works or Leap? Other: \_\_\_\_\_

Organization: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Teacher or Program Leader approval is required for all of the above programs. A representative from the school will be in touch with you about the interview.

Once you have been interviewed by the course teacher, you must pay a minimum of \$50.00 deposit to hold your seat in the class. If O.W. is covering your costs, you must submit proof of application from the office in order to confirm registration.

If admitted to this program, I understand that attendance and punctuality are mandatory for successful completion. Archbishop Anthony Meagher C.C.E.C. reserves the right to decline an application if a student is not able to meet the requirements. I acknowledge that I have read and understand the above conditions:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

1. *It is the student's responsibility to inform the office if they think they will be graduating during this school year. Graduation ceremony takes place at the end of the school year in June.*
2. *Students born 1985+ must complete 40 hours of community service in order to graduate with their OSSD*
3. *Students born 1985+ will have either passed the Grade 10 Literacy test given by the Ministry of Education or must complete the Ontario Literacy Course.*
4. *If you require a letter of attendance, you must notify the office at least two days before the required time of pick up. Letters of attendance will be given once the course is complete.*

*Community Service Record forms and list of services that are considered "Community Service" are available in the office. A list of Graduation requirements and "Grad Registration" forms are available in the office – It is your Responsibility to sign up for Grad*

**Please Note:** Students who **DO NOT SHOW UP FOR THE FIRST DAY OF CLASS, and DO NOT EMAIL** the reason for their absence **MAY LOSE THEIR PLACE IN THE CLASS IF THERE IS A WAITING LIST** for the course. **COURSES WILL RUN SUBJECT TO SUFFICIENT REGISTRATIONS.**

**Material Fees:** \_\_\_\_\_ **For:** \_\_\_\_\_

**Deposit \$** \_\_\_\_\_ **Date:** \_\_\_\_\_ **By:** \_\_\_\_\_

**Cash/Debit/CC:** \_\_\_\_\_ **Date:** \_\_\_\_\_ **Rec'd by:** \_\_\_\_\_

**Cash/Debit/CC:** \_\_\_\_\_ **Date:** \_\_\_\_\_ **Rec'd by:** \_\_\_\_\_

PAID IN FULL: \_\_\_\_\_ Signature \_\_\_\_\_